

VACANCY



NAMIB POULTRY

BECAUSE YOU DESERVE BETTER

DISPATCH: COORDINATOR **PROCESSING PLANT / DISPATCH**

Namib Poultry (Pty) Ltd is a fully integrated broiler production operation established in 2012 and situated 30 km north of Windhoek on the A1 Highway on the farm Klein Okapuka. Namib Poultry (Pty) Ltd is an equal opportunity employer with the following vacancy available at our state-of-the-art Processing Plant. Interested and suitably qualified candidates as well as candidates from the designated groups are invited to apply.

PRIMARY PURPOSE OF THE POSITION

The main purpose of the job is to ensure the effective day-to-day coordination of the various production processes and activities of the designated department within the Processing Plant.

KEY FUNCTIONS AND RESPONSIBILITIES

- Completion of daily fresh & frozen order picking.
- Full accountability for the daily Supply Chain.
- Ensure the optimal inventory levels of frozen stock are maintained in order to fulfil daily sales needs.
- Ensure FIFO system is adhere to at all times.
- Adherence to, and enforcing of TQM System policies, procedures and documentation.
- Strict adherence to prescribed hygiene, housekeeping, and health and safety standards.
- Maintain discipline in accordance with Disciplinary Code and Procedures.
- Maintain the process flow of the Dispatch Production Department.
- Submit weekly / monthly management reports.
- Training and development of subordinate line supervision and machine operator staff.

MINIMUM QUALIFICATION AND EXPERIENCE

- Grade 12 (NQF 4) passed with minimum requirements.
- Minimum of seven (7) years' working experience in the FMCG Industry.
- Formal Food Safety and / or HACCP training courses on Supervisory / Management level completed.
- Proficient in English, being bilingual will be advantageous.
- Namibian citizen.
- Valid driver`s license (Code BE).
- Must be able to work shifts, weekends, overtime and on public holidays.

The company offers a competitive salary and market related employee benefits. Candidates who qualify for above position, should send a short CV to the HR department.

Email: HRSalaries@npi.com.na

ONLY SHORTLISTED CANDIDATES WILL BE CONTACTED FOR INTERVIEWS.

CLOSING DATE FOR APPLICATIONS: 30th of April 2021.